

## MANILLA CENTRAL SCHOOL - ASSESSMENT TASK NOTIFICATION 2022

### Stage 4 Computer Studies – J Galloway

Task Number: 1

Notification Date: 13/05/2022

Weight: 50%

Due Date: By 3:20pm, Friday 27/05/2022, Term 2, Week 5



# NETIQUETTE

## OUTCOMES ASSESSED

TE4-10TS explains how people in technology related professions contribute to society now and into the future

## TASK DESCRIPTION

### Computer Studies Assessment Task 1 – Digital Citizens Project

For this task you are going to complete and submit a short report about internet etiquette (netiquette) and create a poster about netiquette rules for your school.

## TASK INSTRUCTIONS

### Digital Citizens Project - Task Part 1

#### **Collecting the data: Netiquette Report (/20 Marks)**

For this part of the task, you will create a report on the results of your searches about netiquette.

1. Start a new document in Microsoft Word.
2. Enter a **title** for your report and save it as: **Netiquette Search Report**.
3. Write a brief **introduction** that states what netiquette is.
4. Name **two search engines** you could use to search for sites about 'netiquette'.
5. Conduct a search using each search engine. Now list the **top 2 sites** displayed for each search in your report.
6. After looking at each of the sites, create your own list of **8 rules** for netiquette – some for general online activity and some for posting on social media (some rules may overlap).
7. Enter your **name and the date** at the end of the report.
8. Print your report on A4 paper and submit as part of this assessment.

## Digital Citizens Project - Task Part 2

### Defining the solution and Implementing: Netiquette Poster for School. (/50 Marks)

For this part of the task, you are going to complete and submit a poster about 'netiquette' for school.

Your teacher has decided to place posters around the school to help students learn about appropriate and courteous online behaviour. The teacher has asked you to produce a poster for the school.

You will need to first complete Netiquette Task Part 1 to gather information for your poster.

Your poster should show evidence of:

- Use of images or graphics that support the posters message.
- Use of images or graphics that are cropped, aligned, positioned and text wrapped.
- Various fonts styles – using various sizes, colours, boldness, italics and FX.
- Use and placement of Word 'shapes'
- Alignment of text boxes
- 8 rules of Netiquette (2 marks for each rule)
- Overall creativity of design in layout through use and placement of colour, shapes, images and fonts

Like the following examples:



Teacher's signature: \_\_\_\_\_

Mr J Galloway

Head Teacher's signature: \_\_\_\_\_

Miss M Eagles

Deputy Principal's signature: \_\_\_\_\_

Mrs A Lawrence

## Marking Guidelines

	Outstanding	High	Sound	Basic	Limited	Non-attempt
<b>Task 1 Part 1: Netiquette Report /20</b>						
<b>Netiquette Search Report displays:</b> <ul style="list-style-type: none"> <li>Title...../2 marks</li> <li>Introduction...../2 marks</li> <li>2 search engines identified...../2 marks</li> <li>Top 2 search sites...../4 marks</li> <li>8 rules relevant to netiquette...../8 marks</li> <li>Name with date at bottom of report...../2 marks</li> </ul>	20-19	18-17	16-10	9-4	3-1	0
<b>Task 1 Part 2: Netiquette Poster for School. /50</b>						
Poster shows use of graphics/images/shapes (cropped, aligned, positioned, text wrapped).	5	4	3	2	1	0
Poster shows use of graphics relevant to poster message.	5	4	3	2	1	0
Poster shows use of fonts: size, colour, bold, italics, FX.	5	4	3	2	1	0
Poster shows alignment of text boxes.	5	4	3	2	1	0
Poster contains 8 rules of Netiquette (2 marks for each rule).	16-15	14-13	12-6	5-4	3-1	0
Poster displays overall creativity of design in layout through use and placement of colour, shapes, images and fonts.	14-13	12-11	10-7	6-3	2-1	0

Task Mark:	Task Rank:	Accumulative Rank:
<b>/70 = /50%</b>		

Feedback:

Teacher Signature: \_\_\_\_\_