MANILLA CENTRAL SCHOOL - ASSESSMENT TASK NOTIFICATION 2024

Stage 4 Computer Studies – J Galloway

Task Number: 1 Notification Date: 03/05/2024

Weight: 50% **Due Date:** Friday 17/05/2024, Term 2, Week 3

To Mr Galloway 3:20pm



NETIQUETTE

OUTCOMES ASSESSED

TE4-10TS explains how people in technology related professions contribute to society now and into the future

TASK DESCRIPTION

Computer Studies Assessment Task 1 - Digital Citizens Project

For this task you are going to complete and submit a short report about internet etiquette (netiquette) and create a poster about netiquette rules for your school.

TASK INSTRUCTIONS

Digital Citizens Project - Task Part 1

Collecting the data: Netiquette Report (/20 Marks)

For this part of the task, you will create a report on the results of your searches about netiquette.

- 1. Start a new document in Microsoft Word.
- 2. Enter a **title** for your report and save it as: **Netiquette Search Report**.
- 3. Write a brief introduction that states what netiquette is.
- 4. Name two search engines you could use to search for sites about 'netiquette'.
- 5. Conduct a search using each search engine. Now list the **top 2 sites** displayed for <u>each</u> search in your report.
- 6. After looking at each of the sites, create your own list of **8 rules** for netiquette some for general online activity and some for posting on social media (some rules may overlap).
- 7. Enter your **name and the date** at the end of the report.
- 8. Print your report on A4 paper and submit as part of this assessment.

Digital Citizens Project - Task Part 2

<u>Defining the solution and Implementing:</u> Netiquette Poster for School. (/30 Marks)

For this part of the task, you are going to complete and submit a poster about 'netiquette' for school.

Your teacher has decided to place posters around the school to help students learn about appropriate and courteous online behaviour. The teacher has asked you to produce a poster for the school.

You will need to first complete Netiquette Task Part 1 to gather information for your poster.

Your poster should show evidence of:

- Use of images or graphics that support the posters message.
- Use of images or graphics that are cropped, aligned, positioned and text wrapped.
- Various fonts styles using various sizes, colours, boldness, italics and FX.
- Use and placement of Word 'shapes'
- Alignment of text boxes
- 8 rules of Netiquette
- Overall creativity of design in layout through use and placement of colour, shapes, images and fonts

Like the following examples:





Feacher's signature:	Mr J Galloway
Head Teacher's signature:	Miss A Nott
Deputy Principal's signature:	Mrs R Ferguson

Marking Guidelines

	Outstanding	High	Sound	Basic	Limited	Non- attempt
Task 1 Part 1: Netiquette Report Weighting 20%						
Netiquette Search Report displays: Title Introduction 2 search engines identified Top 2 search sites 8 rules relevant to netiquette Name with date at bottom of report	20-19 All elements of task completed, all clearly written and researched, very clear and concise responses.	18-17 All elements of task achieved with mostly clear and concise responses.	16-10 Most elements of task achieved with Some clear and concise responses.	9-4 Some elements of task achieved with basic responses.	3-1 Few elements of task achieved with very limited responses	0 Not attempted Or Not submitted
Task 1 Part 2: Netiquette Poster for School. Weighting 30%						
 Poster shows controlled and creative use of relevant graphics/images/shapes + text cropped, aligned, positioned and text wrapped. Poster shows controlled and creative use of fonts: alignment, text boxes, size, colour, bold, italics, FX. 	20-19 All elements of task completed, with sophistication.	14-13 All elements of the task achieved with proficiency.	12-10 Most elements of the task achieved competently.	9-5 Elements of task achieved with basic skills.	4-1 Elements of task achieved with limited skills.	0 Not attempted

Task Mark:	Task Rank:	Cumulative Rank:
/50 = /50%		

Feedback:	

Teacher Signature: _____