



# Manilla Central School

Postal Address: PO Box 187 MANILLA 2346

High School  
Wilga Ave MANILLA 2346  
Phone: 6785 1184  
Fax: 6785 2138

Primary School  
Court St MANILLA 2346  
Phone: 6785 1599  
Fax: 6785 1705



Dear parent/carer

Your child has been selected to attend **North West Secondary Cross Country Trial** at **Coolah** on **Thursday 15<sup>th</sup> June 2023**.

The excursion will cost **\$0**.

The students will be able to walk the course at **9:00am** so will need to arrive prior to this with plenty of time. The event is scheduled to have concluded by approx. 12:30pm.

Travel will be by **own private transport**.

The students will be supervised by parents/carers and North West PSSA event staff.

Students will need the following items on this excursion:

- hat and sunscreen.
- snacks, lunch and water. Food may be available for purchase at the venue.
- running attire.

In the event of an emergency during school hours, please contact the school on 6785 1184.

## Additional Information

Please see attached Order of Events and course map.

## Privacy advice

The NSW Department of Education is collecting the information requested on this form. The information is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about your child who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Manilla Central School.

The school will use this information to plan, support students, and minimise risks when conducting the school excursions or other related school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in planning or delivering the excursion, sporting or other school activity; and persons that may be called on to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is voluntary, however, if you do not provide all or any of the information requested, your child cannot participate in the excursion. In such circumstances, the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office on 67851184.

Rachael Ferguson  
Relieving Principal  
Date: 16<sup>th</sup> May 2023

Miss Rebecca Wrightson  
Coordinator

Please complete the consent attached and return to **the office** by **Monday 12<sup>th</sup> June 2023**

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## Manilla Central School Excursion Consent Form

I consent to (student name) \_\_\_\_\_ participating in the **North West Secondary Cross Country Trial** at **Coolah** on **Thursday 15<sup>th</sup> June 2023** from **9:00am** til approx. **12:30pm**.

Please tick

- Medical Information Form (attached) is completed
- Sporting Code of Conduct (attached) is completed
- I understand travel will be by own private transport
- I consent to my child receiving medical treatment in the case of an emergency

Parent/Carer full name: \_\_\_\_\_

Parent/Carer signature: \_\_\_\_\_ Date: \_\_\_\_\_