



# Manilla Central School

Postal Address: PO Box 187 MANILLA 2346

High School  
Wilga Ave MANILLA 2346  
Phone: 6785 1184  
Fax: 6785 2138

Primary School  
Court St MANILLA 2346  
Phone: 6785 1599  
Fax: 6785 1705



Dear parent/carer

Your child has expressed interest in attending the **UNE Open Day at University of New England, Armidale on Friday 3<sup>rd</sup> May 2024.**

This excursion has been planned for **Careers** curriculum learning area.

The excursion will cost **\$0**

The class will depart from **MCS at 7:00am**

The students will return to **MCS at 4:00pm**

Travel will be by **bus**

The students will be supervised by staff members **Mrs Jones**

Morning tea and lunch is provided by UNE. Students will need the following items on this excursion:

- Full school uniform
- Water bottle

## Additional Information

UNE Open Day gives students the chance to explore the University of New England and get a taste of studying at University.

Students **may** bring mobile phones on the excursion and are required to comply with our Yondr Mobile Phone Policy. Manilla Central School takes no responsibility for any loss or damage.

## Privacy advice

The NSW Department of Education is collecting the information requested on this form. The information is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about your child who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Manilla Central School.

The school will use this information to plan, support students, and minimise risks when conducting the school excursions or other related school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in planning or delivering the excursion, sporting or other school activity; and persons that may be called on to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is voluntary, however, if you do not provide all or any of the information requested, your child cannot participate in the excursion. In such circumstances, the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office on 67851184.

Mr Shane Kelly  
Principal  
Date: 04/04/2024

Mrs Danielle Jones  
Coordinator

Please complete the attached consent and return to **the office** by **Wednesday 1<sup>st</sup> May 2024**

---



# Manilla Central School

Postal Address: PO Box 187 MANILLA 2346

High School  
Wilga Ave MANILLA 2346  
Phone: 6785 1184  
Fax: 6785 2138

Primary School  
Court St MANILLA 2346  
Phone: 6785 1599  
Fax: 6785 1705



## Manilla Central School Excursion Consent Form

I consent to (student name) \_\_\_\_\_ of year \_\_\_\_\_  
participating in the **UNE Open Day** at **University of New England, Armidale** on **Friday 3<sup>rd</sup>**  
**May 2024** from **7:00am – 4:00pm**.

Please tick

Medical Information Form (attached) is completed

I understand travel will be bus

Parent/Carer full name: \_\_\_\_\_

Parent/Carer signature: \_\_\_\_\_ Date: \_\_\_\_\_