






Manilla Central School

POSITIVE BEHAVIOUR FOR LEARNING



	All Settings	Assemblies	Computer Room & Library	Toilets	Walkways & Corridors	Canteen	Eating Time	Play ground	Equipment & Sandpit	Bus Lines & Busses	Crossing Lines & Crossing	Office	Excursions & Outdoor Classrooms
SAFE 	We keep our hands & feet to ourselves We are in the right place at the right time We move promptly & quietly	We enter & exit in an organised manner We sit on seats properly	We return all equipment to the right place	We use the toilet correctly, wash our hands & leave	We place our bag neatly	We wait patiently behind the line	We stay Seated to eat our food.	We play & interact safely with others We wear our hats	We play & interact safely with others We wear our hats	We stay in correct line while we Wait for the bus.	We line up quietly behind the lines.	We enter & exit the office by walking	We stay with the teacher & our group.
RESPECTFUL 	We speak politely and use appropriate language We wear our school uniform We care for our own & other's equipment	We sing songs courteously. We stand still during times of standing.	We use an appropriate volume of voice	We give others privacy	We walk quietly so others can continue learning	We use manners when ordering.	We get permission before moving off	We are inclusive of each other We use equipment properly	We are inclusive of each other We wait for our turn to use the equipment	We greet the bus driver We follow the rules for Travelling on the bus	We are mindful of other road or footpath users.	We knock and wait our turn at the window.	We use our best manners when representing the school.
RESPONSIBLE LEARNERS 	We follow the teacher's instructions We are on time & are prepared We try our best to learn & achieve	We listen & respond appropriately We ignore distractions	We use equipment & technology appropriately We report cyber-bullying to the teacher.	We use toilets during breaks We use soap & toilet paper for their intended purposes	We are familiar with out of 'bounds areas'	We order our lunch before school. We buy for ourselves only.	We put our rubbish in the bin	We report any concerns to the teacher on duty We use the last 5 minutes of break to go to the toilet, get a drink & line up	We report any concerns to the teacher on duty We use the last 5 minutes of break to go to the toilet, get a drink & line up	We walk straight to lines after being dismissed	We model correct road Safety procedures	We have permission to be in the office	We complete learning activities



Manilla Central School

Primary Code of Conduct



Platinum

How you get there:

- 80 Tokens
- 90-100% attendance (excluding approved Leave)
- Consistent self-regulated behaviours in all school settings
- Positive entries on Sentral
- Displays expectations of Respectful, Safe, Responsible Learners
- I Begin, I Strive, I Achieve
- Consistent display of manners/respect to all staff members

Reward:

- Receive a Platinum Certificate at Assembly
- Platinum Medallion awarded at Presentation Day Assembly



Gold

How you get there:

- 60 Tokens
- 85-100% attendance (excluding approved Leave)
- Consistent self-regulated behaviours in all school settings
- Positive entries on Sentral
- Displays expectations of Respectful, Safe, Responsible Learners
- I Begin, I Strive, I Achieve
- Consistent display of manners/respect to all staff members
- Consistent display of school citizenship and school spirit

Reward:

- Receive a Gold Certificate and Badge at Assembly
- Gold Party



Silver

How you get there:

- 40 Tokens
- Consistent self-regulated behaviours in all school settings
- Positive entries on Sentral
- Displays expectations of Respectful, Safe, Responsible Learners

Reward:

- Receive a Silver Certificate at Assembly
- Canteen Voucher



Bronze

How you get there:

- 20 Tokens
- Consistent self-regulated behaviours in all school settings
- Positive entries on Sentral
- Displays expectations of Respectful, Safe, Responsible Learners

Reward:

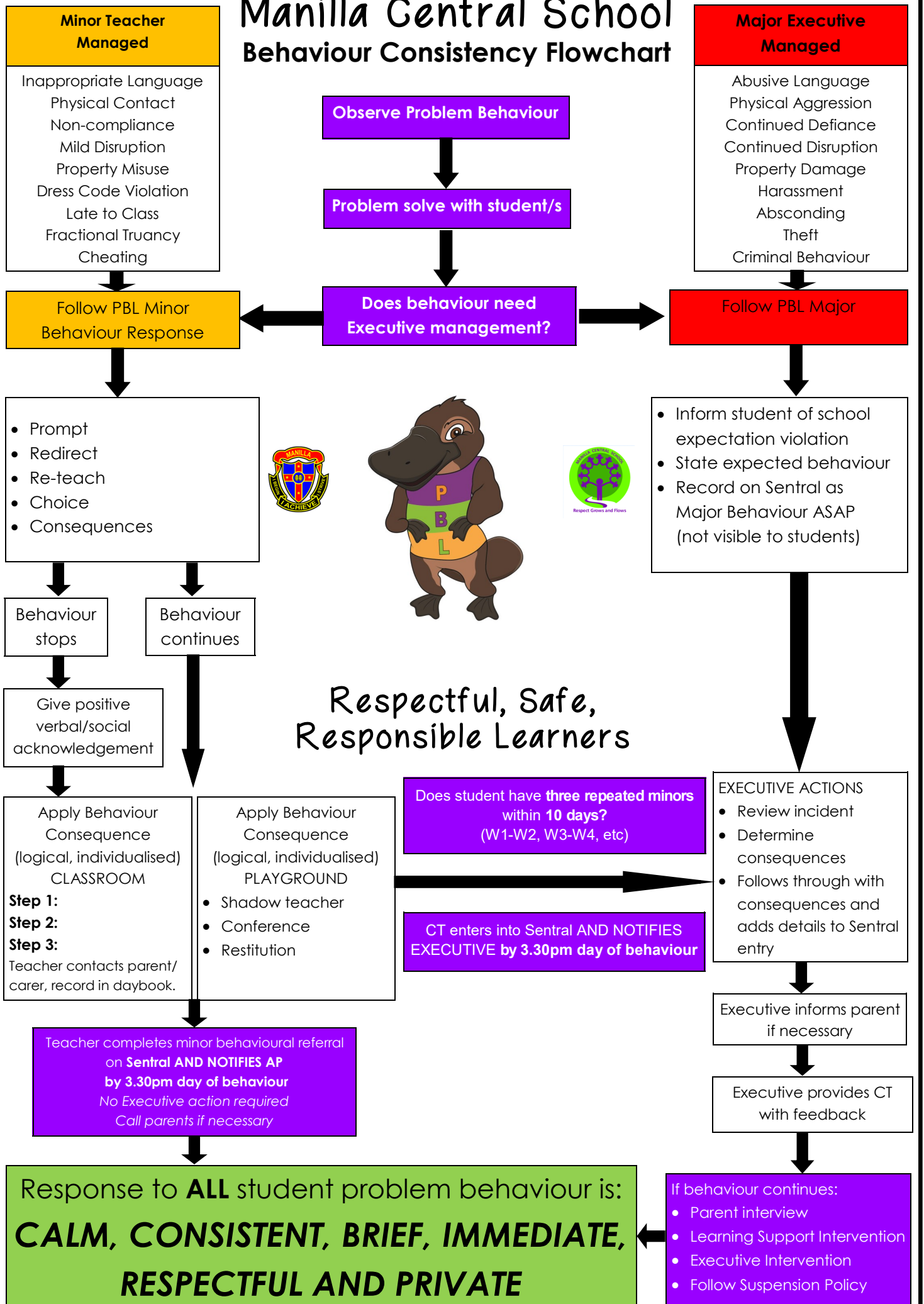
- Receive a Bronze Certificate at Assembly

* PBL reward time to take place toward the end of each term.



Manilla Central School

Behaviour Consistency Flowchart



Minor Behaviours	
Inappropriate Language	Messages or use of words in an inappropriate way for the developmental age of the student (i.e. name calling, teasing).
Physical Contact	Non-serious, but inappropriate physical contact (i.e. over-affectionate, patting, light tapping, etc.).
Non-compliance	Defiance / Disrespect / Non-Compliance Low-intensity failure to respond to adult requests (i.e. yelling, "no!" when asked to do something).
Mild Disruption	Talking while teacher is speaking. Loud voices or noises indoors.
Property Misuse	Student deliberately destroys another student's equipment/possession or work in an inappropriate way (low-intensity incident) i.e. scribbles on another student's page, snaps another student's pencil through rough handling.
Dress Code Violation	Student wears clothing or shoes that do not fit within the school setting policies.
Late to Class	Missing the beginning of class time.
Fractional Truancy	Missing whole lessons or part lessons.
Cheating	Act dishonestly or unfairly in order to gain an advantage, esp. in a game or examination.
Other	Other minor problem behaviour that cannot be categorised within the available definitions. E.g. Out of bounds (refer to Major Behaviour: Absconding for more serious breaches); Smoking (possession of tobacco for minors is not illegal – only supply, therefore do not select Major Behaviour : Criminal behaviour).
Major Behaviours	
Abusive Language	Abusive Language / Inappropriate Language / Profanity Messages that include swearing, name calling or use of words in an inappropriate way for the developmental age of the child.
Physical Aggression	Actions involving serious physical contact where injury may occur (i.e. hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.)
Continued Defiance	Continued Disrespect/Non-Compliance Refusal to follow directions, talking back and/or socially rude interactions. In this case the student refuses to follow directions after initial request has been made directly to that student.
Continued Disruption	Continued behaviour causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling or screaming; noise with materials; horseplay or roughhousing, and/or sustained out-of-seat behaviour (i.e. tantrums, excessive yelling or screaming).
Property Damage	Any form of injury or damage caused to the property, due to negligence or intentionally by the person who is not the owner of the property.
Harassment	Harassment/ Tease / Taunt - Student delivers disrespectful messages (verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes. Disrespectful messages include negatives comments based on race, religion gender, age, and / or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities or other personal matters.
Absconding	Within school grounds or leaving school grounds or attempting to run away; leave suddenly; hide from staff (fence, roof, gates), safety issues.
Theft	Student is in possession of, having passed on, or being responsible for removing someone else's property (i.e. taking someone else's personal belongings etc.).
Criminal Behaviour	<ul style="list-style-type: none"> • Criminal or delinquent behaviour may include but not limited to: • Possession or use of a prohibited weapon • Making credible threats • Stalking and cyber stalking • Custody of a knife at school • Use of technology to intimidate or harass • Harassment and victimisation • Criminal Damage • Vilification



Manilla Central School

Primary Code of Conduct



White Level

Warning! Think about your behaviour and choices! Classroom monitoring card.

YELLOW MONITORING CARD

How you get there:

- Three (3) Sentral Entries
- Commit a serious offence
- Three classroom monitoring cards in a term

Consequences:

- Teacher will send a letter to notify parents/guardians

- Student will need to complete a Reflection sheet
- Student will miss out on classroom privileges (e.g. games, play-ground equipment)
- At least one lunchtime detention, more for serious incidents
- Attendance at excursions, camps and performances will be subject to an individual risk assessment whilst on Orange Level
- Student will be excluded from the end of term Reward Time
- If further misbehaviour occurs whilst on Yellow Level, student will be moved onto Orange Card

ORANGE MONITORING CARD

How you get there:

- Commit an offence whilst on Yellow Card
- Commit a serious offence
- Third Yellow card within a term

Consequences:

- Supervisor will send a letter to notify parents/guardians
- Parent interview with the Class Teacher and Supervisor
- Student will need to complete a Reflection sheet
- Student will be monitored through a Behaviour Card which needs to

be signed daily by teachers and parents

- Student will miss out on classroom privileges (e.g. games, playground equipment)
- Student will need to complete up to five lunchtime detentions
- Attendance at excursions, camps and performances will be subject to an individual risk assessment whilst on Orange Level
- Student cannot participate in school representative activities whilst on Orange Level (e.g. PSSA, SRC, Football)
- Student will be excluded from the end of term Reward Time
- If further misbehaviour occurs whilst on Orange card, student will be given a Suspension Warning or Suspension

RED MONITORING CARD

How you get there:

- Return from suspension

Consequences:

- Supervisor will send a letter to notify parents/guardians
- Parent interview with Assistant Principal
- Student will need to complete a Reflection sheet
- Student will be monitored through a Behaviour Card which needs to be signed daily by teachers and parents
- Student will miss out on classroom privileges (e.g. games, playground equipment)
- Student may be placed on a Playground Inclusion Program and a two

day In-School Withdrawal

- Attendance at excursions, camps and performances will be subject to an individual risk assessment
- Student cannot participate in school representative activities whilst on Red Card (e.g. PSSA, SRC, Football)
- Student will be excluded from the end of term Reward Time
- If further misbehaviour occurs, then student will remain on Red Card and the school may consider suspension and ask for outside assistance