



Manilla Central School

Postal Address: PO Box 187 MANILLA 2346

High School
Wilga Ave MANILLA 2346
Phone: 6785 1184
Fax: 6785 2138

Primary School
Court St MANILLA 2346
Phone: 6785 1599
Fax: 6785 1705



Dear Parents / Carers of Year 12

We would like to take this opportunity to give you an itinerary of dates leading up to the Graduation Assembly, The Higher School Certificate examinations and the Year 12 Formal Graduation Assembly and Formal Graduation evening. The Formal Graduation Assembly will be held on Thursday, 26th September 2019 at 10.00am in the school hall. We look forward to seeing family and friends of Year 12 as the students are presented with their final reports and farewelled by the school community. You are warmly invited to morning tea following the assembly. Our normal Term Three Awards assembly will be held on Thursday, 12th September 2019 at 10.00am.

The last weeks leading up to the exams are critical in Year 12's preparation for the exams. I would like to encourage all students to adopt a study programme, which should reflect class time on a normal school day. Students should be mindful of their extra-curricular activities, exercise and eat well, for a healthy body and mind. It is important to remember that the exams are extremely important, and that students should be focused on study.

An invitation to the Year 12 Graduation Formal to be held on Wednesday, 13th November 2019, at the Manilla Bowling Club at 6.30pm. The cost is twenty-five dollars per ticket. Each student has received an envelope from the office with **their name** and space for **5 guests**. The total payment for each student should be included in the supplied envelope and returned to the office. It is important to note that any outstanding fees must be paid to the office before formal tickets will be released for purchase.

Students are not required to attend school at the commencement of Term 4, however, students are welcome to seek advice or do revision with their teachers in allocated class time. The HSC examinations commence on Thursday 17th October 2019, students should consult their personal HSC timetable on Students Online. Parents can also access timetable information on the NSW Education Standards Authority online site. Students should be at school **30 minutes** prior to the start of each of their exams. At the end of each of their exams for each subject, students need to return their textbooks or novels. This is a condition of signing out of the school. At the completion of exams, each student must fill out a school leaver's form from the office.

Finally, we would like to thank you for the profound privilege of being one of your child's educators. Your role in the supporting your child's education has been appreciated by the staff of Manilla Central School. We wish Year 12 well and look forward to watching and hearing of their successes in the future. The staff of Manilla Central School look forward to meeting with you and your child at the Graduation Assembly and Formal to celebrate the completion of Year 12.

Yours sincerely

Mr. Michael Windred
Principal

29th August 2019